

Office Use Only

Date Received: _____

Staff: _____

Confirmation: _____

Details: _____

**Missouri Department of Conservation
Powder Valley Conservation Nature Center
2016–2017 School Program Request Form**



Send completed form to: ProgramRequests@mdc.mo.gov
We are now accepting program requests.
You will be notified of your request status by August 26.

Group Contact Information:

School/Group Name: _____

Teacher/Contact Name: _____

Phone: _____

Email: _____

Mailing Address: _____

Are you a Discover Nature School? ☐ Yes ☐ No

Student Information:

Student Age/Grade Level: _____

Total # of Students: _____

Total # of Classes: ☐ One ☐ Two ☐ Three ☐ Four

Estimated # of Parents/Adults Attending: _____

Normal Lunch Time for Students: _____

Please identify any disabilities that the Naturalist staff should be prepared for in planning access and activities (ex. physical or learning).

Any additional information:

Program Information:

Program Requested (see program brochure for program offerings):

Choose a program:

Will your students need time for lunch?

- ☐ Yes- We will need to schedule an extra 20 - 30 minutes of program time.
- ☐ No- We will make plans for lunch after the program.

Dates Requested – You may request up to three dates for your field trip, but only one field trip will be selected per group of students. Programs are available Wednesdays through Fridays. Please see program brochure for all details of program offerings.

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

Please use mm/dd/yyyy format when requesting date choices. Start time for morning programs is 9:30 a.m. and scheduled thereafter on the half hour. (ex: 09/30/2015 10 a.m.–noon)

Program Time: _____

Powder Valley Conservation Nature Center

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Kirkwood, Missouri 63122

Office: (314) 301-1500

Fax: (314) 301-1501

ProgramRequests@mdc.mo.gov

